



OFFICE OF THE  
WATER DEPARTMENT  
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## **WATER DEPARTMENT AGENDA**

**DATE:** Tuesday – October 25, 2011 – downstairs at the Dunstable Town Hall - 7:00pm

### **SCHEDULED ITEMS**

#### **MONTHLY BUSINESS**

Accept minutes of September 27, 2011 meeting  
Review and sign monthly bills  
Sign Payroll  
Review breakdown of finances for FY2012  
Update on money owed to the Water Department

#### **NEW/OLD BUSINESS**

TWS Graphics Water Department quote  
Update on meeting with Tyngsboro regarding feasibility study  
Rate increase for water customers

#### **FYI/Reminder**

#### **MAIL**

Brochures regarding classes offered  
Rural Matters magazine  
Rural Water magazine

#### **FUTURE BUSINESS**

Rate increase/discounts  
Tie-in drawings  
O&M document  
Security Vulnerability Form  
Emergency Response Plan – combine documents

**Next meeting:** Tuesday, November 22, 2011–7:00pm–downstairs at the Dunstable Town Hall